

## **COA Board minutes, September 27, 2018 2:00 p.m**

### **Meeting called to order at 2:00 p.m. by Chair, Marsha Staples-Love.**

Chair statement: this meeting is being recorded if anyone else is recording the meeting, please notify the chair now. There were no other recordings.

**COA members present:**, Dorothy Gagnon, Robert O'Neill, Marsha Staples-Love, Darrell Slover, Adele Corcoran, Mary Williford, Karen McCormack, Pat Jordan.

**Absentees;** Janice Colbert, Hazel Dawkins, Ginger Carson, Marsha Stone.

**Staff present:** Hope Macary, Kathy Dunn, MaryAnn Socquet.

**Motion** to accept the July 26, 2018 presented was made by Mary Williford, seconded by Dorothy Gagnon, unanimous.

**Correspondence:** Thank you letter from Joan Simmons, Springfield College, for allowing Nikki Wing to spend time at the senior center to get to know older persons as real persons.

**Executive Committee:** Petty Cash in balance;

- Building issues are still being worked on.
- Looking for a kitchen manager.

Senior Center will close the week of December 24, 2018 through January 1, 2019.

- Request of the GSF to help fund the Holiday Party.
- Also discussed creating a new logo for the center.

### **Staff Reports:**

**Director:** Hope Macary:

- Acoustic panels installed, not much help, also hanging art works to help absorb sound. Walls have no sound muting properties so classes have to be planned around that, ex: bereavement group can't be scheduled next to a room with an exercise group.
- IT – working on PA system in the gallery. Room use for now is being used by Town groups only.
- Garden groups are doing a great job.
- There are now 4 lunch programs, Memory Café, Poets Seat, Pizza day, and Lunch & Learn. Possible satellite meals through the schools. Still looking for a kitchen manager, possibly paid a stipend through our Formula Grant.
- State budget still not finalized.

**Motion** to purchase an interior "Registration" sign for the reception area was made by Darrell Slover, seconded by Karen McCormack, unanimous.

**Motion** made by Marsha Staples-Love to have a GREENFIELD SENIOR CENTER sign installed on the south side of the building, no second, motion failed.

- Signage: several options were discussed regarding the center's exterior "Senior Center" signs. Building Committee will look into the options and present them to The Board.

**Activity Director:** Kathy Dunn:

- Request for \$500 to \$700 from \*GSC for Holiday Party.
- Book talk with Author Hazel Dawkins, October 1, at 11am.
- Lunch & Learn sponsored by Franklin First Credit Union, another new partner.
- Griswold Home Care to sponsor the Halloween Party.
- Seniority performances at GVNA, Linda Manor and Arbors at Greenfield, should be featured in The Recorder in October.
- Trip to Norman Rockwell Museum & Red Lion Inn on November 13<sup>th</sup> is filling up fast.

**Volunteer Coordinator:** Avery Schleeweis: No report.

**New Business:** Discussed asking the GSF for \$500 to \$700 to help fund the Holiday Party.  
New Logo was put off for another meeting.

**GSF:** Bobby O'Neill:

- \$3,729.66 in account and they need to pay \$1,139 for insurance, \$500 donation for memorial projects honoring Esther White & Chong Hillman, and a possible donation of \$500 for the Holiday Party, would leave a balance of just over \$2,000.
- Still looking to recruit new members.
- New president of GCC is interested in a partnership with our Center possibly for a meals program.

**Old Business:** None

**Motion** to adjourn at 3:15pm was made by Darrell Sover, seconded by Adele Corcoran, unanimous.

Next COA meeting October 25, 2018.

Recorder: MaryAnn Socquet

\* GSF – Greenfield Senior Foundation